

Ordering Guide

Mission-based ITC/AV service solutions under the NASA Solutions for Enterprise-Wide Procurement contract.

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Contract Overview

Contract holder	Oxalis Solutions LLC
Contract vehicle	NASA SEWP VI, multiple-award GWAC
Award category	Category C - Mission-Based ITC/AV Service Solutions
Contract number	80TECH26D1449
Ordering period	November 1, 2026 - October 31, 2036
Guide version	1.0 · October 2026

About Oxalis

Oxalis is a technology consultancy and platform builder. We lead implementation, not just advice, across Atlassian, IFS and AWS, and build custom software around the client's existing stack. Under SEWP VI Category C, we deliver these capabilities as mission-based ITC/AV services.

- | | | |
|--|-------------------------------|--------------------------------|
| ■ Atlassian implementation and migration | ■ IFS implementation | ■ AWS cloud and migration |
| ■ Custom software development | ■ YardOS ship-repair platform | ■ Managed services and support |
| ■ Licensing and product resale | | |

SEWP VI Overview

NASA Solutions for Enterprise-Wide Procurement (SEWP, pronounced “soup”) is a multiple-award Government-Wide Acquisition Contract for Information Technology, Communication and Audio-Visual (ITC/AV) products, solutions and services, available to all Federal agencies, the Department of Defense and their authorized contractors. An administrative handling fee, not to exceed 0.34% (the current rate is posted on www.sewp.nasa.gov), is included in the quoted price and not listed as a separate line item.

Category A ITC/AV Solutions

Category B Enterprise-Wide ITC/AV Service Solutions

Category C Mission-Based ITC/AV Service Solutions

OXALIS AWARD

Fair Opportunity

FAR 16.505(b)(1) requires that each contract holder be given a fair opportunity to be considered for each order exceeding the micro-purchase threshold under a multiple-award contract, unless an applicable exception applies. The method is at the discretion of the Contracting Officer, who documents the rationale for placement and price of each order. NASA recommends the SEWP Quote Request Tool, which automatically includes the contract holders within a selected group or a suggested source and supports the required decision documentation.

Program Contacts

PROGRAM MANAGER

Melissa Boatwright

(503) 498-5221

mboatwright@oxalis.io

DEPUTY PROGRAM MANAGER

Robin Maxwell

(503) 498-5221

rmaxwell@oxalis.io

Program Support Contacts

Request a quote

Sales Team

(855) 531-7976

sales@oxalis.io

Warranty and support

Oxalis Support

(972) 362-9651

support@oxalis.io

Monday - Friday, 5 a.m. - 9 p.m. PT.

Order troubleshooting

Operations Team

(503) 498-5221

operations@oxalis.io

Obtaining a Quote and Ordering

1 • Request

Submit a request through the SEWP Quote Request Tool (QRT), which NASA recommends, or contact the Oxalis Sales Team for scope questions and market research.

2 • Quote

Oxalis responds with SEWP contract items only, priced at or below the SEWP database of record, with a stated validity period. QRT requests are answered through the QRT; revisions use "Request Updated Quote." Any card surcharge is shown on its own line.

3 • Order

Your procurement office issues the delivery order. The SEWP PMO reviews it, assigns a SEWP Control Number (SCN) and forwards it to Oxalis. Fulfillment begins only after the SCN is assigned.

To avoid delays, include the information below with every order or modification.

Required order information

- SEWP VI contract number 80TECH26D1449
- Delivery order number and order date
- Contracting Officer name, phone and email
- Place of performance and delivery address
- Period of performance or delivery date
- Cardholder name for credit card orders
- Oxalis quote number and date
- Issuing agency, and ordering agency if different
- Requestor and end-user contact information
- Billing and invoice address
- Funding, line items and total price
- Additional terms and conditions or Statement of Work

Send issued orders and modifications to the SEWP PMO at sewporders@sewp.nasa.gov (or fax 301-286-0317), and copy operations@oxalis.io.

Post-Delivery Support

Installation, warranty and support terms for each order are specified in the Oxalis quote and delivery order. For questions, contact Oxalis Support at support@oxalis.io or (972) 362-9651, Monday - Friday, 5 a.m. - 9 p.m. PT.

Installation and configuration

Defined in each quote and delivery order, based on the scope of the requirement.

Basic warranty

Warranty terms for each item or service are stated in the quote and delivery order.

Extended warranty

Where available, extended warranty or maintenance options can be included as quoted line items.

Software support

For technical, licensing or renewal questions, contact Oxalis Support at support@oxalis.io.

Troubleshooting and Resources

For an issue with an existing order, such as status, fulfillment, delivery or invoicing, include your delivery order number and a short description. Unresolved issues escalate in this order.

- **Operations Team** (503) 498-5221 · operations@oxalis.io
- **Deputy Program Manager** Robin Maxwell · rmaxwell@oxalis.io
- **Program Manager** Melissa Boatwright · mboatwright@oxalis.io

NASA SEWP HELP DESK

help@sewp.nasa.gov

(301) 286-1478

Monday - Friday, 7:30 a.m. - 6 p.m. ET

RELATED RESOURCES

SEWP program · www.sewp.nasa.gov

Quote Request Tool · via sewp.nasa.gov

Scope review · send an overview or bill of materials to help@sewp.nasa.gov

This guide follows the SEWP VI Contract Holder User Manual. Oxalis publishes updates within 10 business days of each contract modification.